



Quality Learning and Superior Performance for All

PURCHASING DEPARTMENT

441 Canton Hwy. Cumming, GA 30040
Phone: 770-781-6603 Fax: 770-888-0222

December 12, 2019

The Tree House Inc.
Po Box 413
Norwood, MA 02062
Attn: David Rizzo

Dear Mr. Rizzo,

This is to advise you that your company has been awarded a contract from our recent **BID# B20-04, HP OEM Toner & Ink** The effective date of this contract is January 1, 2020 and terminates on December 31, 2020.

This award is in accordance with the terms and conditions of the contract and with your attached pricing to remain firm for the entire contract period. This award letter is not an official order.

If you have any questions about this award, please contact Trey Tryan at 770-781-6603 or ttryan@forsyth.k12.ga.us. We appreciate your interest in the Forsyth County School System and your participation in our bidding process.

Sincerely,

Brad Richardson
Director of Procurement Services

Bid B20-03, HP OEM Toner & Ink	The Tree House
	% Discount
Percentage Discount Off HP OEM Laser Jet Cartridges	53.00%
Percentage Discount Off HP OEM Ink Jet Cartridges	47.00%
Lead Time ARO	1-3 Days